

AGENDA
HOLBROOK BOARD OF SELECTMEN and PERSONNEL BOARD
HOLBROOK, MASSACHUSETTS

Board of Selectmen and Personnel Board Meeting
Wednesday, January 30, 2013, at 7:00 p.m.
Holbrook Town Hall, Selectmen's Meeting Room
50 North Franklin Street, Holbrook, MA 02343

- I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
All cell phones, pagers, etc., are to be turned off during the meeting.
- II. MINUTES:**
- A. Minutes of the Executive Session of November 27, 2012
 - B. Minutes of the Regular Session of December 11, 2012
 - C. Minutes of the Regular Session of December 18, 2012
- III. TOWN ADMINISTRATOR'S REPORT:**
- A. Citizen Concerns
 - B. Communications & Announcements
 - C. Update on Status of Open Issues
- IV. OLD BUSINESS:**
- V. NEW BUSINESS:**
- A. Vote to Authorize the Chairman to Execute Contract Documents between the Town and the National Association of County and City Health Officials (NACCHO) for a Non-Competitive 2012-2013 Capacity Building Award (CBA) in the amount of \$4,000 for the Medical Reserve Corps (MRC)
 - B. Appoint a Constable, with a term to expire June 30, 2013
 - C. Ambulance Abatements for Quarter of October 1, 2012 to December 31, 2012
 - D. Board of Selectmen, Acting as the Personnel Board – Consider the Superintendent of Public Works' Recommendation to fill the Position of Administrative Assistant
 - E. Vote to Enter into an Employment Agreement with the Superintendent of Public Works
 - F. Consider support of Norfolk County Mosquito Control District's proposed FY2014 budget
 - G. Norfolk County Retirement System Appropriation for FY14
 - H. Update on Treasurer's Cash Reconciliations, Transfers of Funds & Receivables
 - I. Update on Public Works Projects
- VI. ADJOURN to Executive Session** to discuss strategy as it relates to litigation (Police) and strategy as it relates to collective bargaining with Union personnel (Fire), and **not return to open session**